

# BILASPUR UNIVERSITY

OLD HIGHCOURT BUILDING

GANDHI CHOWK, BILASPUR- 495001 (C.G.)

**WEBSITE:** [bilaspuruniversity.ac.in](http://bilaspuruniversity.ac.in)

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## PROSPECTUS 2015-2016

## ABOUT THE UNIVERSITY

Bilaspur University is a State University, which has been established by the Gazette notification on 03/02/2012 of Chhattisgarh Act No. 07, 2012 by the Chhattisgarh Vishwavidyala (Amendment) Act, 2011 and came into existence in June, 2012.

The University is situated in Old HighCourt Building, Near Gandhi Chowk, Bilaspur city. There are 162 Government and private colleges affiliated to it and are located in 05 districts of Chhattisgarh State which together constitute the jurisdiction of Bilaspur University. The college's carryout undergraduate, postgraduate and research studies in different streams of Science, Arts, Commerce, Law and Education and Centers of research.

The jurisdiction of Bilaspur University is extended to five districts namely; revenue district of Bilaspur, Mungeli, Korba, Jangir-Champa and Raigarh. It has been allotted about 68 acres of land in koni village an Educational hub, about 10 km from Bilaspur city. A proposal for the allocation of more land (250 acres) is also lying with the administration.



## **THE MONOGRAM OF THE UNIVERSITY**



“Gyanah Karmasu Kaushalam”; The vision depicts the creation of knowledge and wisdom through karma leading to innovation skill and quality.

The book in logo depicts the source and creation of knowledge.

Ficus tree depicts the enlightenment through everlasting wisdom. The rays behind the Ficus tree are sign of spreading wisdom in the whole universe.

The 36 spikes of rice (18 on each side of the book) are resultant of application of knowledge and skill in enhancing the productivity. Attaining the knowledge in real sense is the first and last goal of human life but it is the difficult task to define the knowledge because it has so many approaches. Bilaspur University aims for a vision of creativity of the skill to realize knowledge and wisdom.

In *Gita*, Lord Krishna has advised Arjun that skillfull action is a form of Yoga. *Karma* with skill and honesty is real attainment of knowledge which is ever pious.

Skill of work contains so many elements in itself, pure concentration and realness efforts can be counted its permanent components. The symbol of University is constituted to promote the real skill of work among the region of Chhattisgarh. The ultimate goal of the University is to create the real skill in natives of Chhattisgarh. The University has a basic immortal message that pious knowledge can be attained with a practice of skillful action.



## Message from Vice Chancellor



Dear aspirants,

I am pleased to inform that Bilaspur University a newly established state University now became second largest University in Chhattisgarh with 162 affiliated colleges. Bilaspur University immediately after its establishment prepared Roadmap. The Logo enshrined; creation of knowledge, its dissemination, innovation, skill development and its application in Socio-economic development of the state. The vision, mission and objectives are set towards an Excellence through Equity, Access and Quality Education. To cater the need of trained human resources for the Industries & Society, five departments have been started, namely; Commerce & Financial Studies, Computer Science & Application, Food Processing & Technology, Hotel Management & Hospitality and Microbiology & Bioinformatics in Academic session 2013-14.

The University is trying to build up modern infrastructure facilities to impart education in the right way in the midst of right environment. Our teaching faculty is well experienced and qualified to teach and guide students in various disciplines in an interactive ambience.

All of us know that knowledge is power and we can win the world only through acquiring and dissemination of the knowledge.

The University has emerged as the first University in the state of Chhattisgarh to introduce Choice Based Credit System (CBCS) along with flexible and skill development courses.

Our academic practices lead to future possibilities that are addressed both current and future challenges. Bilaspur University being in its nascent stage aspires to explore unique opportunities in learning and creation of new knowledge. I expect you to be brave, yet polite; knowledge-thirsty, yet humble; and to be a person with high moral values and ethics. The prospectus in your hand provides glimpses of the courses those are going to be offered in this academic session (2015-16).

With all the best wishes,

(Prof. Gauri Dutt Sharma)

## VISION, MISSION, OBJECTIVES AND HIGHLIGHTS OF BILASPUR UNIVERSITY

### VISION

“Towards an Excellence through Equity, Access and Quality Education”

### MISSION

- ✦ Aspire to translate collective dream of the community of the region in to reality.
- ✦ Create, disseminate and advance knowledge through instructional, inter disciplinary and collaborative researches.
- ✦ Educate and train the Human Resource persons for the development of the State of Chhattisgarh.
- ✦ Advancement of intellectual, academic, cultural and natural resource development for socio- economic development of the region.
- ✦ Appropriate measures to promote quality education in affiliated colleges.

### OBJECTIVES

- ✦ To develop innovative and professional instructional programmes to cater the needs of students of the state of Chhattisgarh.
- ✦ To create an ambience for quality teaching-learning, skill development and it's up gradation at international level.
- ✦ To support students in developing competency in their respective fields of study and to participate in emerging global economic opportunities.
- ✦ To identify the educational, social cultural & industrial needs in the state and plan to create relevant programs.
- ✦ To further develop infrastructure for continued productivity, competitiveness, of human resources of the University in creating knowledge and research programs in time and space.
- ✦ To keep-up the administrative and academic reforms in emerging educational and research programs.

### HIGHLIGHTS

- ✦ University is second largest university of Chhattisgarh and situated in heart of the city
- ✦ Whole University campus is wi-fi and 24×7 availability of internet
- ✦ All Faculty members are well qualified and experienced
- ✦ Facility of Games and NSS (National Service Scheme) are available
- ✦ All the available courses are Job oriented and based on CBCS system
- ✦ University is being organized some skill development and Job oriented certificate courses
- ✦ Labs facilities are available
- ✦ Facility of departmental library is available
- ✦ Every month guest lectures have been organized by eminent personalities
- ✦ Parent meet is organized in every session
- ✦ Educational tour in every session
- ✦ Students participation in society development programs
- ✦ University has online student attendance system and Feed-back system
- ✦ Conducting various national seminars, workshops and conferences for skill development s and up-gradation in subject
- ✦ Research developments through projects and research programs

## University Teaching Departments (UTD)

The University established five university teaching departments as given under

### Department of Commerce & Financial Studies

Department of Commerce & Financial Studies was established in Bilaspur University in the year 2013, with the objective of imparting quality education in the field of Commerce & Financial Studies. Due to rapidly evolving technology and the continuous need for innovation, the Department aims to boost employability, promote entrepreneurship and provide motivation for pursuing higher education in Chhattisgarh, India and abroad. The Department has experienced and dedicated faculty members, producing high quality in teaching and research. The students are engaged in seminars, conferences, workshops, industrial visits, cultural activities, presentations, research etc., apart from their studies.

#### Vision

Our vision is to equip the students with quality education to enhance the knowledge and skills in the field of Commerce and Finance to increase employability as professionals and entrepreneurs to meet the dynamism of society and industries.

#### Mission

Our aim is to promote learning through effective integrated programmes in Department of Commerce and Financial Studies and to promote research works to cater the needs of the society and the industry through collaboration and interdisciplinary approach.

#### Career Opportunities

The Department holds good collaborations with banking, government and industrial sectors. The students will have scope of placements in both private and government sectors. Student can also become as entrepreneurs and can pursue professional career as CA, CFA, company analyst, stock analyst, etc.

#### Courses Offered

B.Com./ M.Com 5 year Integrated Programme

#### Faculty

S.No	Name	Designation	Qualification	Contact Number	Email Id
1	Dr. Pooja Pandey	HOD and Assistant Professor	Ph.D., M.Com. (Hons), UGC -NET	+919329013744	poojapandey25@gmail.com
2	Mr. Gaurav Sahu	Assistant Professor	M.Com. UGC NET	+919479030434	gauravsahu296@gmail.com
3	Mrs. Sumona Bhattacharya	Assistant Professor	M.Com. SLET	+919826989300	sumona_77@rediffmail.com

## Department of Computer Science and Application

Department of Computer Science was established in Bilaspur University, in the year 2013, with the objective of imparting quality education in the field of Computer Science. The Department was producing quality professionals, holding important positions in Information Technology industry in Chhattisgarh, India and Abroad. The Department holds experienced, active and dedicated faculty members who are involved in teaching and research, directing students for better positions.

### Vision

Computer science permeates all modern endeavors in academia, government and industry, and its role will continue to grow. Through education and research, the Department of Computer Science & Application will be recognized universally as a promoter of the centrality of computing in society.

### Mission

1. The Computer Science and Application Department mission is to present students with up-to-date curricula and pedagogy in the computer science disciplines, ensure that they have a solid foundation in the core concepts, equip them with problem solving and decision-making skills, and prepare them for lifelong learning in the discipline
2. Provide excellent undergraduate and graduate education in a state-of-the-art environment, preparing students for careers as computer scientists in industry, government and academia.
3. Advance theoretical, experimental, and applied computer science through nationally and internationally recognized research by faculty and students.
4. Support society by participating in and encouraging technology transfer

### Career Opportunities

The students has the opportunities to place in multinational IT companies like Wipro, TCS, Accenture, Dell, Oracle, etc. The students can have opportunities to recruit in various government and private sectors apart from teaching and research.

### Courses Offered

B.Sc. M.Sc. (Computer Science) 5 year Integrated Programme, Ph.D.

### Faculty

S.No	Name	Designation	Qualification	Contact Number	Email Id
1	Dr. HS Hota	HOD and Associate Professor	M.C.A., Ph.D.	+919425222658	proffhota@gmail.com
2	Mr. Jeetendra Kumar	Assistant Professor	M.Tech.(CS), M. Sc. (CS), UGC-NET, CSIR-NET GATE-2013	+918109194501	jeetendragupta85@gmail.com
3	Ms. Rashmi Shrivastava	Assistant Professor	MCA, UGC-NET	+919098289065	rashmi.kvk@gmail.com
4	Ms. Shreya Sahu	Assistant Professor	M.Tech.	+919303483681	s.shriya88@gmail.com



## Department of Food Processing & Technology

Department of Food Processing & Technology was established in Bilaspur University, in the year 2013, with the objective of imparting quality education in the field of Food Processing & Technology. Due to advancement in technology and research, the Department is going to produce quality professionals and has excellent scope in Chhattisgarh, India and abroad.

### Vision

The vision of Food Processing and Technology department is to establish industrial linkages, solve challenging problems pertaining to our state and develop skills of our students so that they act as tools of problem solving. Our department also promotes interactions with other disciplines which relates directly and indirectly to the study of food processing and technology.

### Mission

The mission of Food Processing and Technology department is to empower students of Chhattisgarh in the field of Food Technology by providing excellent teaching, cultivating research capabilities, imparting in-plant training to our students so that they excel in placement and will be able to pursue their dreams of higher education.

### Career opportunities

There is a wide range of scope and opportunities for students Food /Dairy Scientist, Food Technologist, QC/QA Department, Production Manager in Food Industries, Food Auditor, Nutrition officer, Food Safety officer, Teaching in University/College, Research Division

### Courses Offered

B.Sc. M.Sc. (Food Processing and Technology) 5 year Integrated Programme

### Faculty

S.No	Name	Designation	Qualification	Contact Number	Email Id
1	Er. Yashwant Kumar	HOD & Assistant Professor	M. Tech. (APFE) (Gold medalist), ICAR-NET ICAR SRF (PGS) ICAR- JRF	+917748800660	profykpattel@gmail.com
2	Er. Soumitra Tiwari	Assistant Professor	M. Tech. (APFE) (Gold medalist) ICAR-NET INSPIRE Fellow ICAR SRF (PGS)	+917692002200	tiwaridadu@gmail.com
3	Mrs. Rewa Kumari	Assistant Professor	M.Sc.(FST) ICAR-NET ICAR (JRF & SRF)	+918224805740	rewakumar11@gmail.com

## Department of Hotel Management & Hospitality

Department of Hotel Management & Hospitality was established in Bilaspur University, in the year 2013, with the objective of imparting quality education in the field of Hotel Management & Hospitality. Due to rapidly evolving technology and the continuous need for innovation, the Department is striving for producing quality professionals in Hotel Management & Hospitality in Chhattisgarh, India and abroad.

### Vision

To become an internationally recognized hi-tech centre for excellence for delivery of Hotel, Tourism, and Hospitality programs.

### Mission

Our aim is to prepare well-rounded graduates for employment in tourism and hotel management positions in India and internationally.

The Bachelor of Hotel Management offered at the Department of Hotel Management and Hospitality, Bilaspur University focuses on hotel operational skills, management practice in the tourism and hospitality industry and the skills needed for continued learning in a changing global business environment. The Department develops dedicated professionals with a qualification that are recognized and highly regarded nationally and internationally.

### Career opportunities

The Department has industry collaborations with international hotels like Courtyard by Marriott, Hyatt, V.W Canyon and Babylon International. The students have good career opportunities in National and International hotels, government and private sectors, etc.

### Courses Offered

B.H.M. (Hotel Management and Hospitality) 3 year Degree Programme

### Faculty

S.No	Name	Designation	Qualification	Contact Number	Email Id
1	Mr. Hamid Abdullah	HOD & Assistant Professor	BHM, MBA, MTM, UGC-NET Management UGC-NET Tourism Management	+918109701423	hamidabdull@gmail.com
2	Mr. Harry George	Assistant Professor	BHM, MBA	+918827927319	harry02in@yahoo.co.in

## Department of Microbiology and Bio-informatics

Department of Microbiology and Bio-informatics was established in Bilaspur University, in the year 2013, with the objective of imparting quality education in the field of Microbiology and Bio-informatics. With rapidly evolving technology and the continuous need for innovation, the Department has always produced quality professionals, holding important positions in Microbiology and Bio-informatics industry in Chhattisgarh, India and abroad.

### Vision

To enhance the quality of education in applied fields of Microbiology, to initiate research edge in Microbiology by a combinational effect of Bioinformatics and to expand the horizon of symbiosis of both the disciplines.

### Mission

1. To orient the postgraduate courses in way this would cause skill development of students and a beneficiary in job/employment procurement.
2. Aspiration to harvest ignited passions and paves a way towards imparting leadership traits amongst the enrolled students.

### Career opportunities

The students had wide scope in recruitments to place in teaching and research fields. There is a good opportunities in industries and research organizations from private and government sectors. Several organizations like Biocon, Cipla, Wipro, Reliance, CCMB, CDFD, BCIL etc recruits students in positions like JRF, SRF, Biotechnologists, Microbiologists, Scientists, Managers, etc.

### Courses Offered

M.Sc. Microbiology and Bioinformatics 2 year Programme, Ph.D.

### Faculty

S. No	Name	Designation	Qualification	Contact Number	Email Id
1	Dr. DSVGK Kaladhar	HOD and Associate Professor	M.Sc., Ph.D.	+917089179224	dkaladhar@gmail.com
2	Ms. Latika Bhatiya	Assistant Professor	M.Sc., (Ph.D.) (Submitted) CSIR-NET	+919406558123	latikabhatia1@yahoo.co.uk
3	Dr. Seema A. Belorkar	Assistant Professor	M.Sc., Ph.D., CSIR-UGC-NET	+919826196914	seema.belorkar@gmail.com
4	Mrs. Swati Rose Toppo	Assistant Professor	M.Sc., (Ph.D.) CSIR-UGC NET	+919713050857	anjlikaster@gmail.com
5	Mr. Dharmendra Kashyap	Assistant Professor	M.Sc., (Ph.D.), Advance PG Diploma in Bioinformatics, CSIR NET	+919407992970	kashyapdk97@gmail.com

# 1. ACADEMIC SCHEDULE

## PROPOSED ACADEMIC CALENDER FOR SESSION 2015-2016

The University follows an academic calendar duly approved by the Academic Council, Executive councils and co-ordination committee. The academic calendar for the academic session 2015-2016 is given below for information only. There may be minor modifications in dates based on concerned departmental requirements. The session shall commence from July 2015.

Particulars	Schedule	
	I Semester	III/ V/ VII/ IX Semester's
<b>Odd Semester</b>		
Admission of new students	01 <sup>st</sup> -15 <sup>th</sup> July 2015	1 <sup>st</sup> - 04 <sup>th</sup> July 2015
Registrations of new students from other University/Board Closes	31 <sup>st</sup> August, 2015	---
Classes Start	16 <sup>th</sup> July 2015	5 <sup>th</sup> July 2015
*First Sessional Test	19 <sup>th</sup> -25 <sup>th</sup> Aug 2015	19 <sup>th</sup> -25 <sup>th</sup> Aug 2015
* Second Sessional Test	25 <sup>th</sup> Sep-1 <sup>st</sup> Oct 2015	25 <sup>th</sup> Sep-1 <sup>st</sup> Oct 2015
*Third Sessional Test	1 <sup>st</sup> -11 <sup>th</sup> Nov 2015	1 <sup>st</sup> -11 <sup>th</sup> Nov 2015
* Preparatory leave	23 <sup>rd</sup> -30 <sup>th</sup> Nov 2015	23 <sup>rd</sup> -30 <sup>th</sup> Nov 2015
* Odd Semester exams	1 <sup>st</sup> -15 <sup>th</sup> Dec 2015	1 <sup>st</sup> -15 <sup>th</sup> Dec 2015
* Declaration of Result	31 <sup>st</sup> Dec 2015	31 <sup>st</sup> Dec 2015
<b>Even Semester</b>	<b>II Semester</b>	<b>IV/ VI/ VIII/ X Semester's</b>
Classes, Start	20 <sup>th</sup> Dec-2015	20 <sup>th</sup> Dec-2015
Co-Curricular/Social week	10 <sup>th</sup> -15 <sup>th</sup> Jan 2016	10 <sup>th</sup> -15 <sup>th</sup> Jan 2016
Classes continue	16 <sup>th</sup> Jan 2016	16 <sup>th</sup> Jan 2016
* First Sessional Tests	19 <sup>th</sup> -24 <sup>th</sup> Jan 2016	19 <sup>th</sup> -24 <sup>th</sup> Jan 2016
* Second Sessional Test	16 <sup>th</sup> -21 <sup>st</sup> Feb 2016	16 <sup>th</sup> -21 <sup>st</sup> Feb 2016
* Third Sessional	22 <sup>nd</sup> -30 <sup>th</sup> March 2016	22 <sup>nd</sup> -30 <sup>th</sup> March 2016
* Preparatory Leave	10 <sup>th</sup> April- 15 <sup>th</sup> April 2016	10 <sup>th</sup> April- 15 <sup>th</sup> April 2016
* Even Semester exams.	15 <sup>th</sup> April – 30 <sup>th</sup> April 2016	15 <sup>th</sup> April – 30 <sup>th</sup> April 2016
* Declaration of Result	1 <sup>st</sup> May -15 <sup>th</sup> May 2016	1 <sup>st</sup> May -15 <sup>th</sup> May 2016
Summer Break: May 1 <sup>st</sup> May to June 15 <sup>th</sup> 2016		

- Indicates/ Sessional tests will be held along with regular classes.
- \*Exam dates are tentative. The final dates and schedule will be notified at and appropriate time by the Registrar/C.O.E., Bilaspur University.

## **2. ADMISSION RULES**

### **RULES FOR ADMISSION IN VARIOUS COURSES OF THE DEPARTMENTS OF BILASPUR UNIVERSITY, BILASPUR (C.G.)**

#### **(A) APPLICATION FORM**

Prospectus and application form for admission can be obtained from

1. The university counter or below mentioned branches of Union Bank and the fees should be submitted to the university before due date.
  - a) Union Bank of India, Aishwarya Bhavan Old High Court Road, Bilaspur(C.G.) 495001
  - b) Union Bank of India, Pandariya Road. Opp. Indian Oil Petrol Pump, Mungeli (C.G.)495334
  - c) Union Bank of India, Station road, Janjgir Champa (C.G.) 495671
  - d) Union Bank of India, 102-Transport Nagar, Stadium Road, Korba (C.G.) 495679
  - e) Union Bank of India, Itwari Bazar, Gaurishankar Road, Raigarh (C.G.) 496001
2. Prospectus & Forms can also be downloaded from the website [www.bilaspuruniversity.ac.in](http://www.bilaspuruniversity.ac.in) and submitted to the university along with Demand Draft of prescribed Fees. Demand draft should be in favor of “Registrar, Bilaspur University” payable at Bilaspur.

Fees Details:- Rs. 350.00 (For Others), Rs. 250.00 (For SC & ST)

Rules for admission in various courses of the Departments of Bilaspur University, Bilaspur (C.G.) are narrated below. The admission shall be given by the Head of the departments on the basis of merit cum entrance test following guidelines given below:

#### **(B) ELIGIBILITY**

Candidates who have passed Three year Degree Course (TDC) examination (10+2+3) in respective subject shall be eligible for admission to the four semester Post Graduate Course in respective subjects and those who have passed HS or Intermediate or equivalent examinations (10+2) in the relevant streams shall be eligible for admission in five year integrated or 3 year degree courses. Preference in admission will be given to those who have passed degree examination with Honours or major in the relevant subject. However, subject to the availability, upto 20% of the seats may be filled up with students from other related subjects.

Applications from candidates who have already obtained a Master degree from this University or any other University may also be considered for admission in any allied subject only if there is any vacancy after considering all other eligible Candidates. Candidates seeking admission for the first time in Bilaspur University have to submit Migration Certificate within 3 months of their admission.

Selection of candidates for admission will be made on the basis of qualifying examination and performance in the admission test.

**Venue and Schedule for Admission Tests:**

Filled in application form complete in all respects in sealed envelope super scribed **Application for Admission in-----Course 1<sup>st</sup> Semester** should reach the University by 20<sup>th</sup> June 2015, as per the following information.

Drop Box placed in Bilaspur University

OR

By post addressed to the Registrar, Bilaspur University, Near By Gandhi Chowk , Bilaspur 495001, Chhattisgarh.

Admission test will be held on 27<sup>th</sup> June, 2015. Candidates appearing in admission test are advised to collect their admit cards from the respective Department.

<b>No Admit Card will be despatched through post.</b>
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For any enquiry candidate may contact the Registrar, Bilaspur University.

Admission test will be conducted in respective Department of the University. Students opting admission to more than one department may appear in any of the department where he/she will be given question sets of all Chosen courses. All candidates appearing in the written test for admission to different programmes of study are advised to attend personal interview in respective Department on 29<sup>th</sup> June, 2015. On the basis of written test, personal interview and marks obtained in TDC or in qualifying examination, a list of provisionally selected candidates will be prepared for admission. Candidates are to produce all testimonials in original at the time of personal interview to be held on 29<sup>th</sup> June, 2015. The waiting list will also be displayed along with the list of selected candidates in the concerned departments. Candidates are advised to mention their e-mail id, Fax, Land phone or Mobile phone number etc. in application form for faster communication.

<b>* Last date of receipt of admission form:</b>	20 <sup>th</sup> June 2015 ( <b>By post</b> ) 22 <sup>nd</sup> June 2015 ( <b>at University Office</b> )
<b>* Issue of Admit cards to the Candidate:</b>	24 <sup>th</sup> June, 2015 from their respective Department
<b>* Admission Test date:</b>	27 <sup>th</sup> June, 2015, 11:00 A.M.
<b>* Personal Interviews:</b>	29 <sup>th</sup> June, 2015, 11.00 A.M. onwards from their respective Department
<b>* Display of List of selected Candidates:</b>	30 <sup>th</sup> June, 2015
<b>* Date of Admission for selected Candidates:</b>	1-4 <sup>th</sup> July, 2015
<b>*Display of provisionally admitted candidates:</b>	4 <sup>th</sup> July, 2015
<b>Date of Admission for 1<sup>st</sup> waiting list candidates:</b>	5 <sup>th</sup> July-10 <sup>th</sup> July
<b>Date of Admission for 2<sup>nd</sup> waiting list candidates:</b>	11 <sup>th</sup> July-15 <sup>th</sup> July
<b>*Any change in Schedule will be intimated through University Website</b> <a href="http://www.bilaspuruniversity.ac.in">www.bilaspuruniversity.ac.in</a>	



## (C) RESERVATION

1. छ.ग. शासन की आरक्षण नीति के अनुरूप निम्नानुसार होगा :--

प्रत्येक शैक्षणिक सत्र में प्रवेश में सीटों का आरक्षण, तथा किसी शैक्षणिक संस्था में इसका विस्तार निम्नलिखित रीति से होगा, अर्थात् :-

- क. अध्ययन या संकाय की प्रत्येक शाखा में वां कि अनुज्ञप्त संख्या में से बत्तीस प्रतिशत सीटें अनुसूचित जनजातियों के लिए आरक्षित रहेंगी।
- ख. अध्ययन या संकाय की प्रत्येक शाखा में वां कि अनुज्ञप्त संख्या में से बारह प्रतिशत सीटें अनुसूचित जातियों के लिए आरक्षित रहेगी।
- ग. अध्ययन या संकाय की प्रत्येक शाखा में वां कि अनुज्ञप्त संख्या में से चौदह प्रतिशत सीटें अन्य पिछड़े वर्गों के लिए आरक्षित रहेगी।

परन्तु जहाँ अनुसूचित जनजातियों के लिए आरक्षित सीटें पात्र विद्यार्थियों की अनुपलब्धता के कारण अंतिम तिथियों पर रिक्त रह जाती हैं, तो इसे अनुसूचित जातियों से तथा विपरीत क्रम में पात्र विद्यार्थियों में से भरा जाएगा।

परन्तु यह और कि पूर्वगामी परंतुक में निर्दिष्ट व्यवस्था के पश्चात भी, जहाँ खण्ड क. ख. तथा ग. के अधीन आरक्षित सिटें, अंतिम तिथियों पर रिक्त रह जाती हैं, तो इसे अन्य पात्र विद्यार्थियों से भरा जाएगा।

2. क बिन्दु क्र. 12.1 के खण्ड क. ,ख. ,तथा ग के अधीन उपलब्ध सीटों का आरक्षण उर्ध्वाधर (वर्टीकल) रूप से अवधारित किया जाएगा।
  - ख. निःशुल्क व्यक्तियों, महिलाओं, भूतपूर्व कार्मिकों, स्वतंत्रता संग्राम सेनानियों के बच्चों या व्यक्तियों के अन्य विधे 1 वर्गों के संबंध में शैक्षणिक आरक्षण का प्रतिशत ऐसा होगा, जैसा कि राज्य सरकार द्वारा समय-समय पर इस अधिनियम के प्रयोजनों के लिए अधिसूचित किया जाए, तथा यह बिन्दु क्र. 2.1 के खण्ड क. ख. तथा ग. के अधीन यथास्थिति, उर्ध्वाधर आरक्षण के भीतर होगा।
3. स्वतंत्रता संग्राम सेनानियों के पुत्र-पुत्रियों तथा विकलांग श्रेणी के आवेदकों के लिये संयुक्त रूप से 3% स्थान आरक्षित रहेंगे। विकलांग आवेदकों को प्राप्तांको का 10% अंको का अधिभार देकर दोनों वर्गों का सम्मिलित गुणानुक्रम निर्धारित किया जावेगा।
4. सभी वर्गों में उपलब्ध स्थानों में से 30 प्रतिशत स्थान महिला छात्राओं के लिये आरक्षित रहेगा।
5. आरक्षित श्रेणी का कोई उम्मीदवार अधिक अंक पाने के कारण सामान्य श्रेणी ओपन काम्पीटीशन में नियमानुसार मेरिट सूची में रखा जाता है, तो आरक्षित श्रेणी की सीटें यथावत अप्रभावित रहेंगी, परन्तु ऐसा विद्यार्थी किसी संवर्ग जैसे स्वतंत्रता संग्राम सेनानी आदि का भी है तो संवर्ग की यह सीट उस आरक्षित श्रेणी में भरी मानी जावेगी, शेष संवर्ग की सीटें भरी जाएगी।
6. आरक्षित स्थान का प्रतिशत 1/2 से कम आता है तो आरक्षित स्थान उपलब्ध नहीं होगा। 1/2 प्रतिशत एवं 1 प्रतिशत के बीच आने पर आरक्षित स्थान की संख्या एक होगी।
7. समय-समय पर शासन द्वारा जारी आरक्षण नियमों का पालन किया जाए।
8. कंडिका 12.1 में दर्थाई गई आरक्षण के प्रावधान माननीय उच्च न्यायालय बिलासपुर के निर्णय के अधधीन रहेगा।
9. जम्मू और काश्मिर अभ्यर्थियों के लिये दो सीटें सूपरनूमरेरी कोटा के तहत आरक्षित रहेगा।

**(D) WEIGHTAGE :**

अधिभार मात्र गुणानुक्रम निर्धारण के लिए ही प्रदान किया जायेगा। पात्रता प्राप्ति हेतु इसका उपयोग नहीं किया जायेगा। अर्हकारी परीक्षा के प्राप्तांको के प्रतिशत पर ही अधिभार देय होगा। अधिभार हेतु समस्त प्रमाण पत्र प्रवेश आवेदन पत्र के साथ ही संलग्न करना अनिवार्य है। आवेदन पत्र जमा करने के पश्चात बाद में लाये जाने/जमा किये जाने वाले प्रमाण पत्रों पर अधिभार हेतु विचार नहीं किया जायेगा। एक से अधिक अधिभार प्राप्त होने पर मात्र सर्वाधिक अधिभार ही देय होगा।

**1. एन.सी.सी./एन.एस.एस./स्काउट्स :**

स्काउट्स शब्द को स्काउट्स/गाईड्स/रेन्जर्स/सेवर्स के अर्थ में पढ़ा जाये।

- |     |   |              |
|-----|---|--------------|
| (क) | एन.एस.एस./एन.सी.सी./ए-सर्टिफिकेट  | - 02 प्रतिशत |
| (ख) | एन.एस.एस./एन.सी.सी. 'बी' सर्टिफिकेट या द्वितीय सोपान उत्तीर्ण स्काउट्स  | - 03 प्रतिशत |
| (ग) | 'सी' सर्टिफिकेट या तृतीय सोपान उत्तीर्ण स्काउट्स  | - 04 प्रतिशत |
| (घ) | राज्य स्तरीय संचालनालयीन एन.सी.सी. प्रतियोगिता में ग्रुप का प्रतिनिधित्व करने वाले छात्रों को   | - 04 प्रतिशत |
| (च) | नई दिल्ली के गणतंत्र दिवस परेड में छ.ग. के एन.सी.सी./एन.एस.एस. कटिन्जेन्स में भाग लेने वाले विद्यार्थी को   | - 05 प्रतिशत |
| (छ) | राज्यपाल स्काउट्स   | - 05 प्रतिशत |
| (ज) | राष्ट्रपति स्काउट्स   | - 10 प्रतिशत |
| (झ) | छ.ग. का सर्वश्रेष्ठ एन.सी.सी.कैडेट  | - 10 प्रतिशत |
| (य) | ड्यूक ऑफ एडिनवर्ग अवार्ड प्राप्त एन.सी.सी. कैडेट  | - 10 प्रतिशत |
| (र) | भारत एवं अन्य राष्ट्रों के मध्य यूथ एक्सचेंज प्रोग्राम/एन.सी.सी./एन.एस.एस. के लिए चयनित एवं प्रवास करने वाले कैडेट को/ चयनित करने अंतर्राष्ट्रीय के लिये वाले विद्यार्थी को | - 15 प्रतिशत |

2. आनर्स विषय पाठ्यक्रम में उत्तीर्ण विद्यार्थी को स्नातकोत्तर कक्षा में उसी विषय में प्रवेश लेने पर - 10 प्रतिशत

3. स्नातकोत्तर परीक्षा उत्तीर्ण विद्यार्थियों को एल.एल.बी. प्रथम वर्ष में प्रवेश लेने पर - 5 प्रतिशत

**4. खेलकूद/साहित्यिक/सांस्कृतिक/विषय/रूपांकन प्रतियोगिताएं**

- (1) लोक शिक्षण संचालनालय अथवा छ.ग. उच्च शिक्षा विभाग द्वारा आयोजित अंतर जिला संभाग स्तर अथवा केन्द्रीय विद्यालय संगठन द्वारा आयोजित अंतर संभाग/क्षेत्र स्तर प्रतियोगिता में -
- |     |  |              |
|-----|--|--------------|
| (क) | प्रथम, द्वितीय, तृतीय स्थान प्राप्त टीम के प्रत्येक सदस्य को   | - 02 प्रतिशत |
| (ख) | व्यक्तिगत प्रतियोगिता में उपर्युक्त स्थान प्राप्त करने वाले को | - 04 प्रतिशत |
- (2) उपर्युक्त कंडिका 13.4 (1) में उल्लेखित विभाग/संचालनालय द्वारा आयोजित अंतर संभाग राज्य स्तर अथवा केन्द्रीय विद्यालय संगठन द्वारा आयोजित अंतर्क्षेत्रीय, राष्ट्रीय प्रतियोगिता में अथवा भारतीय विश्वविद्यालय संघ ए.आई.यू. द्वारा आयोजित प्रतियोगिता में अथवा संसदीय कार्य मंत्रालय भारत सरकार द्वारा आयोजित क्षेत्रीय प्रतियोगिता में-
- |     |  |              |
|-----|--|--------------|
| (क) | प्रथम, द्वितीय, तृतीय स्थान प्राप्त टीम के प्रत्येक सदस्य को   | - 06 प्रतिशत |
| (ख) | व्यक्तिगत प्रतियोगिता में उपर्युक्त स्थान प्राप्त करने वाले को | - 07 प्रतिशत |
| (ग) | संभाग/क्षेत्र का प्रतिनिधित्व करने वाले प्रतियोगी को           | - 05 प्रतिशत |

- (3) भारतीयविश्वविद्यालय संघ द्वारा आयोजित संसदीय कार्य मंत्रालय, भारत सरकार द्वारा आयोजित राष्ट्रीय प्रतियोगिताओं में –
- (क) व्यक्तिगत प्रतियोगिता में प्रथम, द्वितीय, तृतीय स्थान प्राप्त करने वालों को – 15 प्रतिशत
- (ख) प्रथम, द्वितीय अथवा तृतीय स्थान अर्जित करने वाली टीम के सदस्यों को – 12 प्रतिशत
- (ग) क्षेत्र का प्रतिनिधित्व करने वाले प्रतियोगी को – 10 प्रतिशत
5. भारत एवं अन्य राष्ट्रों के मध्य यूथ अथवा साइंस एवं कल्चरल एक्सचेंज प्रोग्राम के तहत (विज्ञान/सांस्कृतिक/साहित्यिक/कला क्षेत्र में) चयनित एवं प्रवास करने वाले दल के सदस्य को – 10 प्रतिशत
6. छ.ग.शासन/म.प्र.से मान्यता प्राप्त खेल संघो द्वारा आयोजित राष्ट्रीय प्रतियोगिता में–
- (क) छ.ग./म.प्र. का प्रतिनिधित्व करने वाली टीम के सदस्य को – 10 प्रतिशत
- (ख) प्रथम, द्वितीय, तृतीय स्थान प्राप्त करने वाली छ.ग. की टीम के सदस्य को – 12 प्रतिशत
- 7 जम्मू काश्मीर के विस्थापितों तथा उनके आश्रितों को – 01 प्रतिशत

#### 8 विशेष प्रोत्साहन :

- (क) छत्तीसगढ़ राज्य एवं महाविद्यालय के हित में एन.सी.सी./खेलकूद को प्रोत्साहन देने के लिये एन.सी.सी. के राष्ट्रीय स्तर के सर्वश्रेष्ठ कैंडेड्स तथा ओलम्पियाड एथियक स्पोर्ट्स अथारिटी ऑफ इंडिया द्वारा राष्ट्रीय एवं अंतर्राष्ट्रीय स्तर पर आयोजित खेल प्रतियोगिता में भाग लेने वाले विद्यार्थियों को बगैर गुणानुक्रम के आगामी शिक्षा सत्र में उन कक्षाओं में प्रवेश दिया जाए जिनकी उन्हें पात्रता है। बशर्ते कि–
- (1) इस प्रकार के प्रमाण पत्रों को संचालक, खेल एवं युवक कल्याण छ.ग. शासन द्वारा अभिप्रमाणित किया गया हो एवं
- (2) यह सुविधा केवल उन्हीं अभ्यर्थियों को मिलेगी जिन्होंने निर्धारित समयावधि के अंतर्गत अपना अभ्यावेदन महाविद्यालय में प्रस्तुत किया है। परन्तु इस प्रकार की सुविधा दूसरी बार प्राप्त करने के लिए उन्हें उपलब्धि पुनः प्राप्त करना आवश्यक होगा।
9. प्रथम वर्ष में प्रवेश हेतु स्कूल स्तर के पिछले 4 क्रमिक सत्र तक के प्रमाण पत्र स्नातकोत्तर प्रथम या विधि प्रथम वर्ष में प्रवेश हेतु विगत तीन क्रमिक सत्र तक के प्रमाण पत्र अधिभार हेतु मान्य किये जायेंगे। स्नातक द्वितीय, तृतीय एवं स्नातकोत्तर द्वितीय में प्रवेश पूर्व सत्र के प्रमाण पत्र अधिभार हेतु मान्य होंगे।

**(E) ATTENDANCE**

For appearing at an examination of the Bilaspur University, Bilaspur, 75% attendance in classes is compulsory. In subjects, with both theory and practical, **75% attendance in each** shall be required.

- i) **Blood Group:** Students are required to furnish information on their respective blood group before taking admission in any School of Studies.
- ii) **Change of Subject:** If a student wants to change from one School of Study to another or wishes to change his / her subject, he / she can do so with permission from both the old and new Schools of studies. But any such interdepartmental subject change cannot be possible after 14<sup>th</sup> August.

**(F) UNIVERSITY LIBRARY (In the Process of establishment)**

Including the books of almost all subjects, it has many encyclopedias and dictionaries of world repute, old Gazetteers, World Bank Reports and Census Reports. Good quality general knowledge books catering to the demands of various competitive examinations are available. The Library functions under the guidance of Library Committee.

1. **WORKING HOURS:** From 10.00 am. To 05.30 p.m.
2. **ELIGIBILITY FOR MEMBERSHIP:** Any of the following can be a member of the library :
  - a) Permanent teachers of the colleges affiliated to this University.
  - b) The post graduate student of the colleges of Raipur city affiliated to this University.
  - c) Teachers of the SoS of the University, employees, students and officers of the University.
  - d) Research students (Boys & Girls) registered with this University.
  - e) Retired teachers of the University on payment of security fee.
3. **PROCESS OF MEMBERSHIP:** Necessary conditions for membership of the library are as follows :
  - a) All must apply for membership in the prescribed form.
  - b) The Head of the SoS must give the certificate of permanent employment of the teachers of the SoS in the prescribed form.
  - c) Bonafide / regular student of the SoS must submit the identity card countersigned by the Head.
  - d) Receipt for payment of necessary fee must be shown to the library / institution.

4. **FINE :** Student / Research students have to pay a fine of Rs. 1.00 per day for each book (Volume / part) for keeping it longer than the fixed date :
5. **FACILITIES :** Necessary conditions for membership of the library are as follows :
  - a) Text-Books, Encyclopedia, Dictionaries, Gazetteer, Census, Research Journals, World-Bank Publication etc.
  - b) Photocopy
  - c) Under UGC Infonet e-Library Consortia. There is Internet and more than 7500 On-line research Journals in the Library.

**(G) OTHER INFORMATION:**

- i) **Session:** The current academic session shall commence from July 2015.
- ii) **Medium of Instruction and Examination:** The Medium of Instruction and examination will be English / Hindi.
- iii) **Identity Card:** It is necessary for every student of the Schools of Studies of this University to keep the identity card. It must be with them during the time of any meeting, conference and the working hours of their School of Studies. The identity card can be available from the Head of the Department of the School of Studies and be attested by the Proctor.
- iv) **Extra-curricular activities:** There is provision for extra-curricular and other activities in the Schools of Studies for the all round development of the students.
- v) **N.S.S:** The National Service Scheme (NSS) unit functions in the SoS of the University under which 75% students shall be recruited. Those students who have completed 240 hours of NSS work in course of two years and University has issued certificates to them, their eligibility for admission shall be determined by adding 3% of attendance.
- vi) **Cells for grievance / harassment problems:** The cell was established with committee members.
- vii) **Gold Medal:** Separate Gold medals are yet to be instituted in the school of studies (University) for the best performance given by the student in Examination of the course run by that School of studies.
- viii) **Lecture Series:** Lectures will be organized by the University inviting eminent person of national repute to enhance the knowledge in the domain of different subject / issues.
- ix) **IQAC:** An internal quality assurance cell to be established in the University. The quality of teaching, research and administration is monitored as per the requirement of NAAC.

### 3. GENERAL COURSE OFFERED IN THE VARIOUS DEPARTMENTS (Under Choice Based Credit System)

S. No.	Name of Departments	Name of the course	Duration	No. of Seats	Min. Qualification	Selection Process	Tuition Fee
1	Computer Science & Application	B.Sc. & M.Sc. Five Years Integrated Course	05 Years (10 Semesters)	40	Higher Secondary having Physics, Chemistry, Mathematics with 45% marks	Entrance Exam Cum Merit	5000.00 per sem. Upto sixth sem. & 6000.00 per sem. from 7 <sup>th</sup> sem. To 10 <sup>th</sup> semester.
2	Food Processing and Technology	B.Sc. & M.Sc. Five Years Integrated Course	05 (10 semesters)	30	Higher Secondary having Chemistry with 45% Marks	Entrance Exam Cum Merit	15000.00 per semester
3	Hotel Management and Hospitality	Bachelor in Hotel Management (B.H.M.) Three years Degree Course	03 Years (06 Semesters)	30	Higher Secondary in any stream with 45% marks	Entrance Exam Cum Merit	15000.00 per semester
4	Microbiology and Bio-informatics	M.Sc. Two Years Post Graduate Course	02 Years (04 Semesters)	30	Graduate in any Bio-group with 45% marks	Entrance Exam Cum Merit	15000.00 per semester
5	Commerce & Financial Studies	B.Com. & M.Com. Five Years Integrated Course	05 Years (10 Semesters)	50	Higher Secondary with 45% marks.	Entrance Exam Cum Merit	3000.00 per semester.

**Note: SC / ST candidates will get relaxation in minimum eligibility marks as per the Govt. of Chhattisgarh.**



## 4. FEE STRUCTURE (Tuition fee in Page 19)

(Additional fee excluding Tuition Fee)

A)	Laboratories Fee to be paid at the time of Admission	1 <sup>st</sup> Semester	From 2 <sup>nd</sup> Semester onwards
	i) Student of 05 years integrated Course in Food processing and Computer Science, 03 years degree course in Hotel Management and 02 years P.G. Course in Microbiology & Bio-informatics.	1500.00 Per semester	1500.00
	ii) Student of Five years integrated course in Commerce and Finance Studies.	500.00 Per semester	500.00
<b>B)</b>	<b>Other Fees payable at the time of admission</b>		
	i) Migration Fee (( <b>One-time payment</b> ) for students coming outside of C.G. State)	220.00	-
	ii) Enrolment / Registration Fee	55.00	-
	iii) Admission Fee.	110.00 Per semester	110.00
	iv) Library Caution Money ( <b>One-time payment</b> )-Refundable	550.00	-
	v) Library Semester Fee	110.00 Per semester	110.00
	vi) Amalgamated Fund	65.00 Per annum.	-
	vii) University Administrative Fee	55.00 Per semester.	55.00
	viii) Physical Education Fee.	120.00 Per semester.	120.00
	ix) Students' Aid Fund	10.00 Per semester.	10.00
	x) Identity Card Fee ( <b>One-time payment</b> )	50.00	-
	xi) Annual Magazine Fee	30.00	-
	xii) Laboratories Caution Money (In which there is practical exam)- Refundable and <b>One-time payment</b>	400.00	-
	xiii) Study tour / Excursion fee (If department does not have such tour the fee will be refunded.)	1000.00 per annum	-
	xiv) Fee for Transfer Certificate ( <b>One-time fee</b> )	25.00	-
	xv) Library Development Fee.	110.00 Per semester.	110.00
	xvi) Student Council / Union Fee.	5.00 Per annum.	-
	xvii) Medical Insurance	100.00 Per annum.	-
	xviii) Alumni Fee. ( <b>One-time payment</b> )	50.00 Per annum.	-
	<b>Total</b>	4570.00 3170.00 ( For Commerce)	2015.00 1015.00

- Student registered with this University need not to pay registration fees.
- If department does not have study tour/Industry visit the fee will be returned.
- A candidate can apply at a time in not more than two departments. Candidates who want to apply for more than one subject should apply in separate form indicating preference. For the second preference admission test will be conducted separately in the same venue.
- Candidate applying for admission in the respective Department of Bilaspur University must purchase prospectus.
- **Inter departmental Transfer:** Inter departmental transfer after admission may be allowed if seats are vacant and fees is to be paid for that course.
- University has introduced semester system and Choice Based Credit System (CBCS).
- Students seeking admission from other Colleges/University other than Bilaspur University should submit migration certificate within 3 months of their admission.

#### **PAYMENT OF FEES:**

All payments including one time fees and refundable deposit shall be made at the time of admission. For subsequent year/s fees shall be paid at the commencement of academic year. Fees shall be paid at the State Bank of India / Union Bank of India/ Challan.

#### **Late admission fees: 100.00 (fixed)**

A student whose name has been struck off from the rolls of the University for any reason may be readmitted on the recommendation of the Head/Dean of the School Concerned and with the approval of competent authority on payment of requisite fees along with Rs. 100.00 as re-admission fees.

**Whenever a student proposes to withdraw from the University, he/she will submit application to the Registrar through the Head of the Department intimating the date of his/her Withdrawal. If he/she fails to do so, his/her name shall continue to be kept on rolls in the University. A student who wishes to withdraw his/her name from the roll of the University after commencement of class shall be permitted and refund of refundable deposit only.**

## **5. CHOICE BASED CREDIT SYSTEM (CBCS)**

### **Main Features**

a) The Masters Degree / Integrated UG/PG Programmes in the departments under different Schools in the University are full time courses of study spread over a period of four/six/eight/Ten academic semesters of two/three/four/five academic years. These courses cannot be combined with any other full-time or part time post graduate/undergraduate/integrated course offered by the University except those which may be designed by the University for the post-graduate/undergraduate/integrated students of the University. Choice based optional papers and open courses may be opted in this system.

b) The term “CREDIT” refers to the weightage given to a course, usually in relation to the instructional hours assigned to it.

For instance,

For each paper of 100 marks:

5 credits for 5 contact hours per week, 50 contact hours per semester

4 credits for 4 contact hours per week; 40 contact hours per semester

3 credits for 3 contact hours per week, 30 contact hours per semester

c) For each 100 marks course, credits shall be of 5 for 5 units of the course designed so that for each semester of 500 marks total credits shall be 25 and for full P.G, course of 2000 marks, total credits be 100.

d) Similarly for each semester of 800 marks total credit will be 40 and for full PG course of 3200 marks, total credit will be 160 and so on.

e) For undergraduate courses like B.Tech, B.Sc, B.Ed, BVA and any such similar courses of 4 years duration of eight semesters, total credit will be calculated on the basis of 5 credits per course of 100 marks.

f) For five year integrated courses (3 year Bachelor degree and 2 year post graduate degree) in the department of Computer science, Hotel Management and Food Processing & Technology total credit will be calculated on the basis of 5 credits per course of 100 marks.

g) For 5 year integrated course of B.A.L.L.B. Hons in the department of Law which is of 10 semesters, total credits will be calculated on the basis of 5 credits per course of 100 marks.

However the total credit to be assigned in different programmes/courses may vary in post-graduate/undergraduate/integrated courses as per the requirement of the course concerned and also as per instructions of different regulatory bodies like UGC, AICTE, and NCTE etc.

## 6. IMPORTANT RULES FOR GUIDANCE OF STUDENTS

Conduct, Discipline, Attendance and Evaluation of Students of PG/Integrated and other Courses.

- Each Student, with respect to his/her work in the course as well as his/her general conduct in the University shall remain under the control of the respective School and the Department and shall be guided by the disciplinary Code of the University.
- A student must have attended a minimum of 75% of lectures, seminars, tutorials organized by the department during a semester to be eligible to appear at the end-semester examination.
- The Students who are not registered with Bilaspur University should submit duly filled in application form for registration within 3 months from the date of admissions. The Students who have passed their qualifying last examination from other University or Board must submit their original Migration/ No objection Certificate from the concerned University/Board along with the application for registration.
- There shall be an end semester examination and also continuous sessional evaluation for each course of study. Unless otherwise mentioned, 75% of the total weightage of marks will be assigned to an end semester examination and 25% will be reserved for continuous sessional assessments during the semester. A student shall be required to pass the sessional assessment (40%) criterion to be eligible for end-semester examination in each subject.
- Evaluation of continuous sessional work shall be made based on students performance in (i) Tests organized for this purpose by the department (ii) written assignment and or Seminar, field work, industrial training etc.
- The marks for sessional test, as moderated and approved by the Departmental Examination committee, shall be made known to the students within 10 days of conduct of the test. Students may discuss and seek any clarification if any, about their performance in sessional tests from the Head, who shall be the ex-officio Chairman of the Departmental Examination committee, after the declaration of the test results.

**Students of Integrated courses will not be eligible for admission in 7<sup>th</sup> Semester till they complete all the courses upto 6<sup>th</sup> semester, as per the rules of the University.**

- A Student, who does not clear a course, owing to failure to pass or to appear in sessional work and/or end semester examination, will have to clear the course in the immediate next opportunity. Under no circumstances will a student be allowed to carry more than three backlog courses to the next opportunity. A Student has to get minimum of 4.0% of sessional marks in each course to be eligible for appearing in the end semester examination.
- Ordinarily a post graduate/ Graduate/Five year Integrated Post graduate student should complete all courses during the period of 4, 6 and 10 Semester. However, a student may be allowed to participate in the academic programme up to maximum of 8, 12 and 20 Semesters.
- No Candidate shall normally be allowed to appear in any course examination more than twice and no candidate shall be allowed to appear in any course examination beyond the permitted number of semesters, stated here in before counted from his/her first admission to the programme.

## 7. CODE OF CONDUCT FOR STUDENTS OF THE UNIVERSITY

Bilaspur University is newly established, therefore, students enrolled at Bilaspur University must recognize their responsibilities to this University, to the teachers, to the officials and to fellow students bearing in mind the prestige and the reputation of the Institution. Failure to maintain appropriate students of conduct, decency and decorum would warrant disciplinary action.

- 75% attendance is compulsory to all the students. A student shall be considered to have satisfied the requirement of attendance for appearing the semester end examinations, if he/she has attended not less than 75% of the number of classes held up to the end of the semester including tests, seminars, practical's etc.
- However, there is provision for condonation of attendance for the students those who have put up the attendance between 60% and 74% on medical grounds on production of medical certificate.
- If a student represents his/her Institution, University, State of Nation in sports, NCC, NSS or cultural or any other officially sponsored activities, he/she shall be eligible to claim the attendance for the actual number of days participated subject to a maximum of 20 days participated subject to a maximum of 20 days in a semester based on the specific recommendations of the Head, Department concerned.
- A student who does not satisfy the requirement of attendance shall not be permitted to take internal assessment as well as the semester end examination.
- Any problem related to student must be processed through the DSW or Head of the department or the Deans of the schools. Who/se copy may also be forwarded to the Proctor and the student's council.
- In order to qualify for the master's degree, a candidate must have secured at least 40% marks or equivalent grade in the course.
- A. Successful candidate shall be awarded grade on the basis of CGPA (Cumulative Grade Point Average) scoring under CBCS (Choice Based Credit System). The details of regulation for CBCS are available separately.
- Student should not possess mobile phones/pagers/any other electronic device for communication in the class room/seminar halls/library/any other place of academic interest within the University.



- If students have grievances, they are to register their grievances through the Grievance Redressal committee of the University. Students are prohibited from approaching any outside agency regarding their grievances.
- Consequent upon the order of the Hon'ble Supreme Court of India on curbing Ragging in education institutions, it has been decided that, if any incident of ragging comes to the notice of the Authority, the concerned student shall be given adequate opportunity to explain and if his/her explanation is not found satisfactory, the authority will expel him/her from the University.

### **MISCONDUCT**

#### **Student misconduct includes but is not limited to the following:-**

1. Disruption of classroom activities or hindering the learning of other students anywhere in the University.
2. Cheating on assignment or examinations.
3. Behavior, which interferes significantly with the normal operation of the University, disrupts education, Challenges the health or safety of staff or students or causes disfiguration or damage to the property of the University or belongings of staff members of students.
4. Possession and or use of intoxicating beverages / Gutka on campus.
5. Falsification of documents or the supply of false information in order to obtain admission, the possession of weapons.
6. Possession of illicit drugs in the campus.
7. Failure to return loaned materials to settle debts with the University.
8. Disobeying any instructions of any kind issued by the Registrar, Head of the department or any authority empowered by the VC to make decisions regarding matters related to students.
9. Bringing the University in to disrepute to the Society by any action/behavior/instigation with a proven intention to tarnish the image of the University.

Failure to adhere to the guidelines as above shall invite strict disciplinary action which may lead up to expulsion from the University. Besides all the students of various courses shall have to abide by rules and regulations of the University which might be adopted from time to time.

## 8. RAGGING IN ANY FORM IS AN OFFENSIVE

### Ragging may include:

Display of noisy, disorderly conduct, teasing, excitement by rough or rude treatment or handling, including rowdy, undisciplined activities which cause or likely to cause annoyance, undue hardship, physical or psychological harm or raise apprehension or fear in a fresher, or asking the applicants to do any act or perform something which such an applicant will not do in the ordinary course and which causes him/her shame or embarrassments or danger to his/her life.

The Karnataka Education Act, 1983 (Karnataka Act No. 1 of 1995) Section 2 (29) defines ragging as : “causing, inducing, compelling or forcing an applicant, whether by way of a practical joke or otherwise, to do any act which detracts from human dignity or violates his person or exposes him to ridicule or forbear from doing any lawful act, by intimidating, wrongfully restraining, wrongfully confining or injuring him or by using criminal force to him or by holding out to him any threat of such intimidation, wrongful restraint, wrongful confinement, injury or the use of criminal force.”

Ragging is found to take the following forms (the list is only indicative and not exhaustive)

### Crisp Orders :

- to address senior “Sir”
- to perform mass drills
- to copy class notes for the seniors
- to serve various errands
- to do menial jobs of the seniors
- to ask/answer vulgar questions
- to look at pornographic pictures to “shock” the fresher out of their innocence”
- to force to drink alcohol, scalding tea, etc
- to force to do acts with sexual overtones, including homosexual acts
- to force to do acts which can lead to physical injury/mental torture or death
- to strip, kiss, etc
- to do other obscenities-

It can be seen from the above that most of them, except the first few, constitute perverse forms of ragging.

### Punishment for those who are found guilty of participation in or abetment of ragging:

1. Cancellation of admission
2. Suspension from attending classes.
3. Withholding/withdrawing scholarship/fellowship and other benefits
4. Debarring from appearing at any test/examination or other evaluation process
5. With holding results
6. Debarring from representing the institution in any national or international meet, tournament, youth festival, etc.
7. Rustication from the institution
8. Fine upto Rs. 25,000/-













Recognized by UGC



Recognitions of Chhattisgarh Govt.



Member of AIU.



## **BILASPUR UNIVERSITY, BILASPUR (C.G.)**

(A state University established by Chhattisgarh Act No. 07, 2012)

OLD HIGHCOURT BUILDING, GANDHI CHOWK, BILASPUR- 495001 (C.G.)