

BILASPUR VISHWAVIDYALAYA, BILASPUR (C.G.)

Draft Ordinance - 42

Doctor of Philosophy

1. General Instruction

- a. The degree of Doctor of Philosophy (Ph.D.) may be granted in any discipline; belonging to any faculty of the Bilaspur University, Bilaspur (hereafter : University), in which post-graduate studies and/or research is available at the university or at its affiliated colleges that are recognized as research centers by the University.
- b. No Ph.D. scholar shall join any other course/study or appear in any other examination leading to a degree during the course of his/her Ph.D. programme.
- c. The University shall annually decide well in advance the number of seats available for Ph.D. Program in each subject. The number of seats, so decided, shall be notified by the university on its website and/or through advertisement in the beginning of every academic year.

2. Eligibility for Registration

- a. A candidate shall ordinarily be permitted to work for Ph.D. degree in the subject in which he/she has obtained his/her master's degree.

Provided that research work leading to Ph.D. degree may be allowed in allied subject of inter disciplinary nature of the same faculty or of allied faculties. In such cases, candidates may be permitted to work under one or two co-supervisors along with the supervisor.

- b. A candidate for the degree of Doctor of Philosophy in a subject must, at the time of application, hold Master's degree in that subject with at least 55% marks or an equivalent grade or M.Phil. degree of the University or any other University incorporated by any law for the time being in force and recognized by the University.

Provided that for SC/ST candidates, at least 50% marks are required instead of 55% .

Provided further that a candidate, who has at least 7 years of experience of research/teaching with at least 5 papers published in standard refereed research journals having ISSN No., may be permitted to get registered for Ph.D. degree, up to minimum 50% marks of the Master's degree.

3. Procedure for Admission & Registration

- a. Candidates shall be generally admitted through an entrance test followed by an interview. Date and place of entrance test shall be announced in the notification by the University.
- b. The modalities of the test shall be decided by the University.
- c. In response to the advertisement or notification of the University, candidates desirous of seeking admission to Ph.D. programme shall be required to submit applications form to the university along with prescribed fee. The duly filled in application forms along with supportive document and the entrance test fee should be submitted /sent to the office of the Registrar within the given period.

- d. Candidates shall be admitted through the Doctoral Entrance Test (DET), which shall be conducted for each subject separately at the University Teaching Departments (UTD). The colleges which are approved research centers, shall be allowed to conduct the DET for the subjects not available in the University Teaching Department provided that the Kulpati has assigned to the allied or to any Teaching Department to conduct the DET for the subjects available only in the colleges.
- e. The Kulpati shall constitute a Departmental Research committee (DRC) to conduct DET. All the academic matters related to Ph.D. degree shall be processed by DRC. This committee will comprise of the following members :-
 - i. Head of the School / Department (Chair), for UTD or Principal (Chair), for affiliated colleges of the University.
 - ii. All teachers of the School / Department of affiliated colleges of the University who are recognized by the University as Ph.D. supervisors.
 - iii. There should be at least three members, including the chairman of the DRC.
 - iv. The Kulpati shall nominate members from other / related departments in case the number of recognized Ph.D. guides is less than two in any School / Department / approved research centers of the affiliated colleges of the University.
- f. The functions of DRC shall be as follows-
 - i. To scrutinize the applications
 - ii. To arrange for entrance test
 - iii. To arrange for interview
 - iv. To submit the final test of candidates
 - v. Any related work assigned by the Kulpati
- g. Subject to availability of seats, candidates belonging to following categories and possessing a Master's Degree shall be exempted from appearing at the entrance test and they may be admitted directly to the program on the recommendation of the DRC:-
 - i. Candidates, who qualify UGC-CSIR (JRF) examination, including NET lectureship / SLET / GATE or any other JRF examination conducted by national agencies, such as ICMR, ICSSR etc.
 - ii. Candidates possessing M.Phil degrees from recognized University.
 - iii. Teacher Fellowship holder and University/College teachers holding a regular position (regular appointment) and having completed two year of service as teacher in a department or affiliated colleges of the University.
 - iv. Scientist of any recognized national (e.g. DST-CSIR-funded etc.) and international institutions (for example; WHO- funded etc) having acquired two years experience.
 - v. Persons having Master's degree in the relevant or allied subjects and at least seven years experiences of administration management and specialized knowledge in the proposed field of research to the satisfaction of the DRC.
 - vi. An eligible candidate shall apply for registration for Ph.D. degree of his / her subject on the prescribed form obtainable on payment of prescribed fee. The application shall be considered by the DRC of the concerned school/ department / affiliated colleges.

The allocation of the supervisor for a selected student shall be decided by the DRC at the time of admission in a formal manner depending on the number of student per faculty member, the available specialization among the faculty supervisors and the research interest of the student as indicated during the interview. The allotment / allocation of supervisors shall not be left to the individual student or supervisor.

h. Course work

- i. All eligible candidates except the candidates possessing M.Phil. degree from the recognized University shall be required to undertake course work for a minimum period of one semester. The course work must include research methodology which may consist of quantitative methods and computer applications. The course content shall be designed by the Board of Studies (BOS) of the concerned subject. The course work may also involve reviewing of published research in the relevant field.
- ii. On the recommendation of the supervisor the course work may be carried out by the candidates in sister schools / departments / institutes either within or outside the University.
- iii. The candidates shall be evaluated at the end of the semester. The candidate shall be declared to have successfully completed the course if he/she obtains minimum 50% marks in aggregate. The respective DRC will conduct the evaluation at the institutional / departmental level.
- iv. If a candidate fail to obtain the minimum passing marks he/she should be given one more chance for this, he/she has to pay the examination fee as decided by the University.
- v. If he / she further fail to obtain the minimum passing marks, he/ she should be out of the course.
- vi. While granting provisional admission to the candidate for Ph.D. Programme the DRC will pay due attention to the National / State reservation policy.
- vii. The candidate shall have to pay fees as decided by the University from time to time.

The teachers of the University and teachers under the UGC teacher fellowship scheme or any other scheme will not be required to pay the fees, except the registration fee and six monthly progress report fee. The teacher of the other Universities will be required to pay the Library and / or Laboratory caution money.

i. Research degree committee (RDC)

The candidate shall be eligible to submit synopsis (as per **Appendix-1**) of his/her proposed research work, after successful completion of the Ph.D. course work, along with the title of the thesis (in six copies) duly forwarded by the Chairman of the relevant DRC/RDC. He / She shall be required to make an oral presentation of the proposed work before the Research Degree Committee consisting of the following members:

- i. Kulapati or his/her nominee
- ii. Dean of the Faculty
- iii. Head of the University Teaching Department/ School of Studies in the subject
- iv. Chairman, Board of Studies in the Subject
- v. An external subject expert of the rank of a University Professor/ Director of recognized Institutes to be appointed by the Kulapati, out of a panel of 5 experts given by the Chairman of the Board of Studies concerned. The term of the subject expert shall be coterminous with the tenure of the Board of Studies.
- vi. External expert and two other members shall form the quorum.

Note :-

- (i) The supervisor/co-supervisor are entitled to be present during the oral presentation of his/her candidate.
- (ii) No T.A. and D.A. shall be payable to the candidate and the supervisor/co-supervisor for attending RDC meeting.

- j. The committee shall recommend the suitability of the topic of research and the registration of the candidate for the Ph.D. Degree. On approval by the RDC, the candidate

shall be registered and enrolled as a student from the date the Head of the Department/College/Institution forward the application or the date on which the candidate deposits the registration fee, whichever is later. He will also be required to pay regular tuition, library and laboratory fees (Six monthly) during his research tenure.

If the RDC approves the topic and suggests a minor change, the candidate shall be allowed to submit the revised synopsis (in six copies) through the Chairman, Board of Studies or the Dean of Faculty or by both.

- k. If the RDC does not approve / recommend a candidate for registration to Ph.D. degree, the candidate shall be allowed to make oral presentation in the second RDC. Provided that, if he/she fails to be present or satisfy the RDC for second time, his / her case will be rejected / cancelled. In such cases, the caution money deposited by the candidate shall be refunded.
- l. A candidate shall pursue his / her research at the Institution from where his / her application of registration has been forwarded.
- m. In case of any dispute in the RDC regarding allied subjects (as per the approval of the Academic Council) of the interdisciplinary nature, the case should be referred to the Academic Council. The Kulapati may constitute a committee in this regard and the report of the committee shall be placed before the Academic Council / Standing Committee.
- n. The meeting of the RDC shall be held in the university office twice a year preferably in a gap of six months. The committee shall recommend the eligibility for the appointment of Supervisor/Co-supervisor and prepare a list accordingly. This list shall be available with the Registrar.

Provided that a candidate permitted to work in a research establishment recognized by the University shall be required to take at least one co-supervisor along-with the supervisor, one of them should be the teacher of the University/ affiliated college and the other a Teacher / Scientist / Scholar/ Director of the institution where the candidate is actually working.

Provided also that the candidate may be permitted to carry out his practical work in a Research institution / Research laboratory / Laboratory of a University recognized by the University for the purpose, under the supervision of a Scientist / Director / Teacher of the institution who may or may not be the co-supervisor of the candidate.

4. Supervisors / Co-supervisors

- (a) The person recommended as Supervisor/Co-supervisor to guide the Research Scholar must be:
 - i. A Professor in a University Teaching Department / School of Studies possessing a Doctorate Degree and has published five research papers in the concerned subject in standard Refereed Research Journal having ISSN No.

OR
 - ii. A Reader / Associate professor of the University / a Professor in a College affiliated to the University possessing a Doctorate Degree and has published five research papers in the concerned subject in standard Refereed Research Journals having ISSN No.

OR
 - iii. A Lecturer / Assistant Professor of the University Teaching Department / School of Studies / Colleges affiliated to the University who has obtained a Doctorate Degree

in the subject and has published at least five Research papers after award of Ph.D. degree in the concerned subject in standard Refereed Research Journals having ISSN No. and has at least five years P.G. or 10 years U.G. teaching experience.

However, in order to encourage research interest among teachers of this category, exemption from five years P.G. teaching or 10 years. teaching shall be granted to those who have been awarded with research projects from the State (for example, CCOST) / National (for example, DST CSIR, UGC etc.)/ International (for example, WHO, Ford Foundation etc.) Sponsoring Agencies or those who have already published at least five papers in SCI/SSCI/A&HCI journals (as listed and revised by Thomson Reuters from time to time).

- iv. A Scientist/ Director / Scholar, not below the rank of a University lecturer / Assistant Professor, working in a research Institute / Organization / Establishment/ Laboratory / Library & Physical Education Professionals working in Library /Physical Education Department, recognized by the University as a research centre, who has obtained a Doctorate Degree in the subject and published 5 research papers in concerned subject in standard Refereed Journals having ISSN No. and has five years of experience in the respective field.

Provided that a recognized supervisor who fails to publish any research paper/ publication over a duration of five years shall not be eligible to enrol any new candidate under his/her supervision.

Provided that the persons who have been recognized as Supervisors / Co-supervisors shall be eligible to supervise even after their superannuation. However, in this case the superannuated faculty, with the permission of the Chairman, RDC, shall have to co-opt an additional Co-supervisor, who is in service, from the research centre approved by the university.

Provided also a recognized Supervisor/Co-supervisor under the repealed ordinance shall continue to be recognized as Supervisor/Co-supervisor.

Provided further that a person who is himself registered for Ph.D. degree of the University in the subject shall not be eligible to act as Supervisor/Co-supervisor in the concerned subject or member of the RDC related to the concerned subject mentioned in this Ordinance.

- (b) A person who wants to get himself / herself recognized as a Supervisor/Co-supervisor shall apply in the prescribed form duly forwarded by Head / Principal / Director of his/her institution. The case will be put up before the RDC which will decide about the recognition.

Provided also that the teacher who has been recognized as Supervisor/Co-supervisor under the repealed ordinance, shall continue to be recognized as Supervisor/Co-supervisor.

Provided further that a person who in himself registered for Ph.D. degree to any University shall not be eligible to act as Supervisor/Co-supervisor or member of any committee mentioned in the ordinance.

- 5. Research Centre:** For recognizing the Research centre the affiliated college should have Post Graduate department with at least one recognized supervisor. The department

should have at least Two Hundred reference books of the concerned subject and must possess research laboratory of the concerned subject as well as five research journals should have been subscribed by the department in the respective subject.

6. Tenure of Ph.D. Work

(a) The candidate shall pursue his/her research at the approved place of research under the Supervisor/Co-supervisors on the approved subject. The candidate shall be permitted to submit his/her thesis not earlier than 24 months and not later than four calendar years from the date of registration. In case a candidate does not submit his/her thesis within four calendar years, from the date of registration and does not apply for extension on time his/her registration shall stand automatically cancelled. Provided that the period for submission of thesis can be extended by one year by the Kulpati, if he/she applies for extension within one month before the expiry of registration period together with the prescribed fee. In case the candidate does not submit his/her thesis within the extended period, his/her registration shall stand automatically cancelled.

Provided also that Kulpati may permit a candidate to get re-registered on the same topic on payment of the prescribed re-registration fee. The minimum period of 24 months and attendance shall not apply to such re-registered candidate.

(b) The candidate possessing M.Phil. degree or a teacher with 2 years teaching experience at the time of registration can submit his/her thesis after 18 months instead of 24 months as provided in Clause 6 (a) of the Ordinance.

(c) The candidate shall put in at least 200 days attendance, including actual attendance he/she will earn during the course work, in the Institution concerned or with the Supervisor.

7. Change of Supervisor

The candidate may be allowed to change the Supervisor permitted by the Kulpati, on the recommendation of the committee constituted by the Kulpati for this purpose under special circumstances. No major change in the topic of research will be permitted due to change of supervisor.

8. Six monthly progress Report

The candidate shall submit in every six months a record of attendance, receipt of fees paid and progress report of the work through his/her supervisor as per **Appendix-2**. If the progress of work is not found satisfactory in two successive reports or no reports are received for a period of one year and the candidate fails to deposit the prescribed fees, the Kulpati may order the removal of the name of the scholar from the list of those registered for the Ph.D. degree.

9. Submission of Summary of Thesis

(a) Prior to submission of the thesis, the candidate shall make a per-Ph.D. presentation before the DRC/RDC that may be opened to all faculty members and research students, for getting feedback and comments, which may be suitably incorporated into the draft thesis as per the advice of the supervisor.

(b) If there is a need for modification of the title of research the candidate shall submit an application to the Board of Studies through the Supervisor and the DRC at least four months before the date of submission of thesis for approval.

- (c) The candidate shall submit six copies of the summary of the thesis together with a list of at least two research paper published or accepted for publication in a standard Refereed Journal having ISSN No. through his/her Supervisor to the Registrar about two months prior to the anticipated date of submission of thesis.
- (d) The supervisor shall submit a panel of at least six names of examiners actively engaged in the concerned area of research not below the rank of Reader or College Professor in a sealed envelope to the Registrar/COE. Provided that the panel of examiners shall be obtained from the Chairman, Board of Studies of the Subject concerned, in case the candidate is related to the supervisor.
- (e) On the receipt of the panel of examiners from the supervisor and summary from the candidate, the Registrar/COE shall call a meeting of Examination Committee of the subject constituted U/S 44 of the Adhinyam. The Committee considering the panel submitted by the Supervisor / Chairman, Board of Studies, will prepare a panel of six names to act as examiners.
- (f) The Kulpati shall appoint out of the panel submitted by the Supervisor and Examination Committee, two external examiners and supervisor as internal examiner as per provisions of section 44 of the Adhinyam. Out of which at least one shall be from outside the state. The consent of the examiners shall be obtained by sending them the summary and list of publications if any.
- (g) The TERM RELATIONS SHALL INCLUDE : Father, Mother, Wife, Husband, Daughter, Son, Grandson, Granddaughter, Brother, Sister, Nephew, Niece, Grand Nephew/Niece, Uncle, Aunt, Son-in-law, Sister-in-law, Father-in-law, First cousin-in-law etc.

10. Submission of Thesis

The candidate shall submit three hard bound copies of his/her thesis along with the following to the Controller of Examination.

- (a) The candidate shall have to produce evidence of publication of two research papers (or evidence of acceptance for publication) based on his/her thesis work in standard Refereed Journal with ISSN No. Such evidence (reprints of publications or acceptance letter for publication) has to be appended at the end of the thesis. And also a copy of the pre submission of Ph.D. thesis report.
- (b) The thesis must be accompanied by a declaration from the candidate that the thesis embodies his/her own work and he/she has worked under the Supervisor at the approved place of work for the required period as per provisions of Clause 6 of Ordinance (**Appendix - 3**).
- (c) The certificate from the Supervisor together with Co-supervisors, if any, that the thesis fulfills the requirements of the ordinance relating to the Ph.D. degree of the University (**Appendix-4**).
- (d) The candidate shall also remit with the thesis the prescribed examination fee.
- (e) Submission of Electronic copy of the Thesis / Dissertation (ETD) is mandatory at the time of submission of the Ph.D. thesis (**Appendix-5**). The University shall submit a soft

copy to the UGC within a period of 30 days after the award of the degree, for hosting the same in INFLIBNET, accessible to all Institutions / University.

11. On receipt of the thesis along with the certificate and required fee; the thesis shall be sent to the two examiners who have already consented as per ordinance.
12. The thesis to be accepted for the award of the Ph.D. must satisfy that it is a piece of research work characterized either by discovery of new facts or by fresh interpretation of fact or theories. In either case it should evince the candidate's capacity for critical examination, original thinking and judgment. It shall also be satisfactory so far as its literary presentation is concerned.
13. The examiners shall categorically recommend in the prescribed proforma (**Appendix-6**) acceptance, revision or rejection of the thesis together with detailed comments on the points spelled out in clause 12 of the Ordinance. The examiner must also give a list of the questions he/she wishes to ask at the viva-voce examination.
14.
 - (a) The examiners may seek clarification of the subject matter of the thesis from the Supervisor. The provision will be incorporated in the letter to be sent to the examiners while sending the thesis.
 - (b) The Kulpati can recall the thesis from an examiner who fails to send the report within three months of the date of dispatch of the thesis and appoint another examiner.
15.
 - (a) In case both the examiners reject the thesis or one of them rejects the thesis and the other recommends a revision the thesis shall be rejected.
 - (b) If both the examiners recommend for the revision of the thesis the candidate shall be called upon to revise the thesis in the light of the observations of the examiners.
 - (c) If one examiner approves the thesis and the other rejects it or recommends for revision the thesis shall be sent to the third examiner drawn from the panel of the examiners by the Kulpati with both the reports of earlier examiners. The names of earlier two examiners shall not be disclosed to the third examiner. The third examiner shall be asked to give his/her opinion on the points, raised by the earlier examiners while rejecting or recommending revision of the thesis. The opinion of the third examiner shall be final.
 - (d) In case both the original examiners accept the thesis for the award of the Ph.D. Degree or in the event of it being referred to the third examiner, the third examiner accepts the thesis for the award of the Ph.D. degree, the candidate shall be called upon to appear at the viva-voce examination before a board of examiners comprising of the Supervisor, Co-Supervisor (if any) and one of the two examiners selected by the Kulpati who have accepted the thesis for the award of the Ph.D. Degree. Provided that the Kulpati shall appoint the Chairman, DRC or Chairman. Board of Studies of the subject concerned to act as viva-voce examiner, in place of the Supervisor in case the candidate is related (Clause 9g) to the Supervisor.
 - (e) The Supervisor / Chairman, DRC, Chairman, Board of Studies of the subject concerned, as the case may be, shall be communicated the name of the external

examiner appointed by the Kulapati to conduct the viva-voce examination. The date fixed for the viva-voce be informed to the candidate and the Registrar/COE.

Provided that in special circumstances Kulpati may appoint alternate viva-voce examiners if both the examiners are not in a position to conduct the viva-voce examination.

- (f) The open viva-voce examination shall be conducted at the University Teaching Department/School of Studies in the subject or at any place fixed by the University for the purpose. The date, time and place of viva-voce examination shall be notified by the Registrar/COE on the University Notice Board about a week in advance. At the time of viva-voce examination the board of examiners shall be provided with the reports of the examiners which shall be returned along with the report of viva-voce examination to the Registrar/COE.
- (g) The candidate shall present the work embodied in the thesis before the board of examiners, members of faculty, research scholars and other interested persons. After the presentation of the research work the Board shall ask question with the permission of Chairman those questions which have been given along with examiners reports. Others in the audience can also ask questions and the candidate shall reply only those questions which are permitted by the external examiner.
- (h) In case the recommendation of the viva-voce examiner differs from that of the thesis examiner or there is difference of opinion between the viva-voce examiners, the candidate shall re-appear at a second viva-voce examination within six months. If the candidate fails to satisfy the viva-voce examiners a second time, his/her thesis shall be finally rejected. Such candidate would be required to pay the additional fee for the second viva-voce. The external examiner for second viva-voce shall be appointed by the Kulpati.
16. If the examiners recommend that the candidate be asked to revise/improve his/her thesis, the Kulpati shall permit the candidate to resubmit his/her thesis not earlier than six months and not later than eighteen months, the period being counted from the date of the issue of order to the candidate. The candidate shall be provided examiner (s) reports without disclosing the names of the examiners to enable him/her to improve the thesis. All the copies of the thesis shall also be returned to the candidate.

In case the candidate is allowed to resubmit the thesis he/she will have to pay the prescribed fee afresh at the time of resubmission, but it shall not be necessary for him to reproduce any certificate of further attendance at the Institution at which he/she carried out the work.

The resubmitted three copies of the thesis must mark clear mention that it is a revised version.

The thesis shall be got examined as far as possible by the examiners who finally recommended for the revision.

In case both the examiner of revised thesis accept the thesis for the award then the candidate shall be awarded with the Ph.D. degree on successful viva-voce examination as per provisions of clause 19 of ordinance.

In case a candidate is asked to revise the thesis under clause 15 (b) and one of the examiners recommends again for revision and the other accepts the thesis for award then the thesis shall be sent to the third examiner. If the third examiner rejects or recommends for revision the thesis shall stand rejected. If, he accepts for the award then the candidate shall be awarded with the Ph.D. Degree on successful viva-voce examination as per provision of clause 15 of the Ordinance.

In case a candidate who has been asked to revise the thesis under clause 15 (c) and one of the examiners recommends again for revision and the other accepts the thesis for award then the candidate shall be awarded with the Ph.D. Degree on successful viva-voce examination as per provision of clause 15 of the Ordinance.

If the revised thesis is required to be revised a second time it shall automatically stand rejected.

17. Maximum number of research candidates that can be registered and allowed to pursue research work under a supervisor at any particular time shall not exceed eight to Professor, six to Associate Professor, four to Assistant Professor and in one academic calendar not more than two candidates should be registered under the guide. The award of Ph.D. shall create a vacancy for the admission of a new candidate for Ph.D. degree under the concerned supervisor.

Provided that the candidates registered along with the Co-supervisor shall also be counted for the number of candidates as counted for a Supervisor.

18. No research scholar shall join any other course, study or appear at any other examination conducted by any University leading to a degree (except Certificate/Diploma course of Language, Research Methodology, Statistics, Computer courses).
19. The candidate, if so desires, is allowed to publish his/her thesis. However, such publication shall state on the title page itself that this was a thesis approved for the award of the Ph.D. Degree of the University.
20. The University agrees that a Ph.D. student is the owner of the copyright in his/her thesis.
21. After the viva-voce, the recommendation of the examiners shall be reported to the Executive Council for the award of Ph.D. Degree to the candidate. One copy of the thesis will be kept in the University Library and another copy will be kept in the Departmental Library of the Institution where the research work was carried out; the third will be returned to the Supervisor.
22. After the declaration of the result the successful candidates may be provided with the copies of reports of examiners who recommended for the award of the degree on payment of the prescribed fee. The reports will not disclose the identity of the examiners.
23. The candidates who have been already registered for Ph.D. Degree under the repealed Ordinance will continue to be governed by the Provisions of the repealed Ordinance. The candidates who have applied for registration but have not been registered till this Ordinance comes into force shall be governed by the provisions of this Ordinance.
24. On detection of any irregularity, the University shall take suitable steps to withdraw the degree as per provisions of section 6 (12) of the Adhiniyam.

PROFORMA FOR SYNOPSIS (Clause 3 of the Ordinance-39)

1. Title of the thesis :

2. Introduction status of research problem :
(in about 200 words)

3. Objectives :

4. Review of literature :
(in the field of proposed work)

5. Plan of research work :

6. Proposed methodology :

7. Hypothesis (Expected outcome :
of the proposed work.)

8. Bibliography / References in standard format :

9. List of published papers of the candidate if any:

Signature of the Supervisor

Signature of the Candidate

Department:

Department:

Forwarded

Chairman, DRC

CONFIDENTIAL (Clause 8 of the Ordinance-39)

Six monthly Progress Report of the Research work done for the period
form to of the research Scholar.

- 1. Name of the Research Scholar :
- 2. Subject :
- 3. Topic registered for Ph.D. Degree :
.....
.....
- 4. Name of the Supervisor :
- 5. Statement on the Research Activity Carried Out by the Candidate : Period with dates the candidates has been with the guide for research work. (Indicate the date of leave availed by the candidate during the above period).

Fees paid vide receipt No. Date

Signature of the Candidate

Remarks of supervisor on the work done by the candidate on the topic:

.....
.....
.....
.....

Signature of the Chairman, DRC

Signature of the Supervisor

**DECLARATION BY CANDIDATE (Clause 10b of the Ordinance-39)
(University emblem should not be used anywhere on thesis)**

I declare that the thesis entitled
..... is
my own work conducted under the supervision of Dr.
(Supervisor/Co-supervisor) at (Centre)
..... approved by the Research Degree Committee. I
have put in more than 200 days of attendance with the supervisor at the center.

I further declare that to the best of my knowledge the thesis does not contain any part of
any work, which has been submitted for the award of any degree either in this University or in
any other University/Deemed university without proper citation.

Signature of the Supervisor

Signature of the Candidate

Signature of the Chairman, DRC

**CERTIFICATE BY THE SUPERVISOR/CO-SUPERVISORS
(Clause 10c of the Ordinance-39)**

This is to certify that the work entitled
..... is a piece of research work done by
Shri/Smt./ Ku. under
my (our) guidance and supervision for the degree of Doctor of Philosophy of
.....
Bilaspur Vishwavidyalaya, Bilaspur Chhattisgarh, India. That the candidate has put in an
attendance of more than 200 days with me.

To the best of my knowledge and belief this thesis

- 1- Embodies the work of the candidate himself/herself.
- 2- Has duly been completed.
- 3- Fulfills the requirements of the Ordinance relating to the Ph.D. degree of the University;
and
- 4- Is up to the standard both in respect of contents and language for being referred to the
examiner.

Signature of the Co-Supervisor(s)

Signature of the Supervisor

Forwarded

Signature of the Chairman, DRC

GUIDELINES FOR PREPARATION OF Ph.D. THESIS

1. Thesis should be type-written on one side of good quality quarto size paper in double space with 4 cms margin on the left side of the page and top of the page and 2.5 cms margin on the right side of the page and bottom of the page.
2. Suitable reproduction of India-ink diagrams should be used. Photographs/computer output should be suitably mounted on the same quality paper as the thesis.
3. References made in the text should be indicated at the bottom or at the of the same page in single space or at the end of each chapter or at the end of the dissertation.
4. Tables with running numbers should be inserted in the text followed.
5. Standard noting, footnoting, bibliography styles should be followed.
6. Three copies of the thesis in hard cover, preferably black, be submitted.
7. Three copies of the Abstract of the thesis should also be submitted separately.
8. The cover should have the following printed on it in block letters:
 - a) Thesis title at the top.
 - b) Candidate's name in the middle and
 - c) Name of the department and Bilaspur University, Bilaspur at the bottom.
9. The following should be printed on the spine of the thesis:
 - a) The year of submission at the top.
 - b) The candidate's last name in the middle and
 - c) Ph.D. at the bottom.

**FORM FOR EVALUATION COMMITTEE
REPORT ON PRE-SUBMISSION SEMINAR**

- | | | |
|---|---|--|
| 1. Name of Candidate | : | |
| 2. Degree | : | |
| 3. Department | : | |
| 4. Name of the Supervisor | : | |
| 5. Date of the Pre-Submission Seminar | : | |
| 6. Title of the Dissertation | : | |
| 7. Scope & Methodology of the study | : | Satisfactory/Not Satisfactory |
| 8. Quality of data used and its analysis | : | Satisfactory/Not Satisfactory |
| 9. Comprehension of the central theme and its appreciation in the larger from of the discipline | : | Adequate/Inadequate |
| 10. Methodological innovation if any. (use a separate sheet in necessary) | : | |
| 11. Suggestions for modification, if any (use a separate sheet if necessary) | : | |
| 12. Recommendation (tick mark one) For submission | : | 1. Recommended |
| | : | 2. Recommended for submission with suggestions for modification. |
| 13. Signature of the Members of the Evaluation Committee | : | |

**(Convener)
Name**

**(Member)
Name**

**(Member)
Name**